

MCV Alumni Rate Sheet

Room Capacity	Room Type	VCU Student Group flat fee*	VCU Department for 3 hours**	Non-University for 3 hours***
50	Room 114	\$50	\$300	\$350
50	Room 217	\$50	\$300	\$350
100	Parlor Rooms 101/102	\$50	\$250	\$300
22	Board Room 201	\$50	\$100	\$150
16	Conference Room 214	\$25	\$50	\$75

* Student groups will be charged \$50 per room per day. The rate for student groups will only be charged under certain conditions. Refer to the VCU Centrally Scheduled Academic Space Rate Guidelines for more detail.

** VCU Departments are charged a flat rate for the first 3 hours of room use. Additional hours will be billed at \$15 per hour. Departments will only be charged under certain conditions. Refer to the VCU Centrally Scheduled Academic Space Rate Guidelines for more detail.

*** Non-University groups are charged based on the above rates for the first 3 hours of room use. Additional hours will be billed at \$25 per hour.

Full day rates are available upon request for unique events, that are renting rooms for over 6 hours.

Items not included in the base rate, that may be needed for large events, or events with special needs:

Custodial/Porter Service

Setup & Teardown

Equipment Rental: 6ft Tables, Folding Chairs, Table Linens, Power Point Clicker/Pointer, 10X10 Tents

Facility Assistant